

REQUEST FOR PROPOSAL ("RFP") FOR THE PROVISION OF DEDICATED STAFF TRANSPORT SERVICE, FOR TRANSNET SOC LTD, OPERATING AS TRANSNET PORT TERMINALS ("TPT") AT THE CONTAINER TERMINAL AND MULTI PURPOSE, PORT OF CAPE TOWN, FOR PERIOD OF THREE (3) YEARS

iCLM CT 424/TPT		Evaluation Criteria		
	Measurement	Evaluation Criteria	Scoring Guidelines	Max Score
	Evaluation Item	Minimum Requirements	Scoring	
Bidder must provide proof of registration with the local registered transport organisation(s)			YES/NO	40
1	FLEET/ POOL OF 30 VEHICLES NOT OLDER THAN 3 YEARS, EITHER OWNED OR LEASED			
(a)	OWNED VEHICLES	Respondent must complete Returnable Schedule T4 and attached;	Supporting documents for all 30 vehicles or more = 40 Supporting documents for less than 30 vehicles = 0	
	Owner or holder of vehicles	Complete Form (RC1) referencing the year model of vehicles, date of first registration as well as list either the owner or holder of vehicle Provide copies of vehicle registration certificates or disk		
(b)	LEASED VEHICLES	Respondent must complete Returnable Schedule T4 and attached;	Supporting documents for all 30 vehicles or more = 40 Supporting documents for less than 30 vehicles = 0	
	In possession of existing vehicles which is on lease	Certified copy of existing Lease Agreement; referencing the list of vehicles the year model, date of registration.		
(c)	INTENTION TO LEASE	Respondent must complete Returnable Schedule T4 and attached;	Source document stating all information as prescribe in paragraph 2.5.1 (f) from a-e. = 40 Source document not stating all information or no source document = 0	
	Respondent not in possession of the vehicles & intent to lease	a) intends to enter into a lease or sale agreement for the required vehicles b) description of the vehicles to be leased or purchased including make and model. c) the quantity of vehicles to be leased or purchased; d) the seating capacity of the vehicles to be leased or purchased; e) Availability of the vehicles to support a two-week contract readiness period; A Letter from the Source (Banks/ Financial Institutions or intended Vehicle Leasing companies) reflecting the information as set out in paragraph 2.9 (a - e) above. Kindly note that Respondents must ensure all the above		

		mentioned paragraph 2.5. 1 (a-e) is captured in the documents from the source Should any information be outstanding, then the document will NOT be consider for evaluations		
2	TRADE REFERENCES Minimum two tradereferences from Respondents client's in last 5 years from the tender closing date	<p>The respondent must provide a minimum of two (2) trade reference letters from respondents' clients (on client's letterhead) where they have confirmed that respondent have provided similar services in the past five (5) years from the tender closing date.</p> <p>Respondents are required to complete Returnable Schedule T1; and attach Minimum of two written reference letters issued by respondent's clients) which shall be used to verify the respondents performance</p> <p>Each trade reference must contain the duration and monetary value with an accumulative value greater (>) than R5m w.r.t services provided by the Respondent to the client with supporting proof.</p>	<p>Source documents stating all information, including accumulative monetary value > R5m = 20</p> <p>Source documents stating all information with accumulative monetary value = / < R5m = 10</p> <p>Source documents incomplete = 0</p>	20
3	POOL OF 30 DRIVERS	<p>The respondent is required to provide their list , referencing a pool of 30 drivers and attached copies of their valid driver's licenses</p> <p>(code B/08) with valid Professional Driver Permits (PDP)</p> <p>Respondents must complete and submit:</p> <p>Returnable Schedule T3 in respect of its drivers and</p>	<p>Evidence for 25- 30 Drivers with valid driver's license & PDP = 40</p> <p>Evidence for 24-20 Drivers with valid driver's license & PDP = 25</p> <p>Evidence for 19-14 Drivers with valid driver's license and PDP = 15</p> <p>Evidence for 13 or</p>	40

		attach Certified copy of Code EB (Code 8) drivers'licenses (SACD-ZA card) with valid Professional Drivers Permit (PDP)in respect of each driver listed	less drivers with valid driver's License and PDP = 0	
			TOTAL WEIGHTING SCORE	100
MINIMUM THRESHOLD/SCORING REQUIRED (80 POINTS)				